

## **LICENSING COMMITTEE**

A meeting of the **LICENSING COMMITTEE** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 19 JANUARY 2005** at the rising of the meeting of the Licensing and Protection Panel and you are requested to attend for the transaction of the following business:-

### **A G E N D A**

#### **APOLOGIES**

**1. MINUTES (Pages 1 - 4)**

To approve as a correct record the Minutes of the meeting of the Committee held on 8<sup>th</sup> December 2004.

**2. LICENSING COMMITTEE PROCEEDINGS (Pages 5 - 8)**

To consider a report by the Head of Administration on proposed proceedings for the Committee.

**3. APPOINTMENT OF SUB COMMITTEES (Pages 9 - 10)**

To consider a report by the Head of Administration to establish sub committees and to appoint members of the Committee to those sub committees.

**4. LICENSING SUB COMMITTEE PROCEDURE (Pages 11 - 16)**

To consider a report by the Head of Administration inviting the Committee to determine the procedure for hearings and meetings of the sub committees.

**5. DELEGATIONS (Pages 17 - 22)**

To consider a report by the Head of Administration inviting the Committee to determine the delegation of functions under the Licensing Act 2003.

**6. LICENSING ACT 2003: AUTHORISED OFFICERS (Pages 23 - 24)**

To consider a report by the Head of Administration inviting the Committee to authorise officers under The Licensing Act 2003 to inspect or enter premises for a variety of purposes.

**7. MEMORANDUM OF UNDERSTANDING AND JOINT ENFORCEMENT PROTOCOL (Pages 25 - 36)**

To receive a report by the Licensing Officer on the preparation of a Memorandum of Understanding and Joint Enforcement Protocol as recommended in the guidance for the Licensing Act 2003.

**8. GAMBLING BILL**

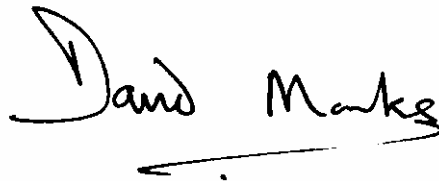
To receive an update on the consideration of the Gambling Bill in Parliament (explanatory notes on the Bill and the LGA's assessment of the key issues for local government are attached)

**9. GAMING ACT 2003: LICENSING OF GAMING MACHINES** (Pages 37 - 42)

To receive a report by the Head of Administration on the determination of applications under the Gaming Act 2003.

Explanatory Notes circulated separately.

Dated this 11 day of January 2005

A handwritten signature in black ink that reads "David Marks". The signature is written in a cursive style with a long horizontal stroke underneath the name.

Chief Executive

**Please contact Mrs H Lack, Democratic Services Officer, Tel No 01480 388006/e-mail: [Helen.Lack@huntsdc.gov.uk](mailto:Helen.Lack@huntsdc.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee.**

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the base of the flagpole in the car park at the front of Pathfinder House.*